



<p><b>NOTES: (Con't)</b></p>	<p>Record is not used for that. It is used simply as input to the person doing the clinical interview. This interview and results coming out of it are what is used as the justification for hiring.</p> <ol style="list-style-type: none"> <li>1. Winnipeg Police Service – Psychological Testing Records (con't) <ul style="list-style-type: none"> <li>• D. Guth – Can we not just turn over the written results to the physicians doing the interviews and make the written results part of the health record? B. Davis – Psychologists doing the interview do not want this record.</li> <li>• T. Nesmith – How do you draw the line on what to keep or not keep in terms of justification? B. Davis – Look at lots of factors. Main overriding factor with this record is that it becomes stale dated over time.</li> <li>• B. Mansky – Is there any other solutions available. For instance, can we get rid of test altogether and try to get international accreditation some other way?</li> <li>• T. Nesmith – Has trouble with suggesting destruction of a record that is causing us trouble. B. Davis – understands, but this is not a valid piece of data on its own. Is misconstrued when looked at on its own by non-professionals.</li> <li>• T. Nesmith – Don't other people (outside lawyers for instance) see this as valid information or a valid record. B. Davis – It only appears this way for their purposes. They choose to ignore the fact that the record is meant to be interpreted by professionals in a very specific way.</li> <li>• D. Guth – Still believes the records should be handed over the physicians at Health Science Centre and made part the employee's health record.</li> <li>• D. Papst – Is there a result coming out of the clinical interviews and is this kept?</li> <li>• B. Davis – Whatever decision is made by the committee, wants to let physicians at Health Science Centre know so they can treat their records related to this in the same manner.</li> <li>• T. Nesmith – Records Committee should be careful; don't want to look bad like we are just destroying a record that is troublesome. Want to look at the broader public interest and how it is affected by this. Important to keep on top of these processes and ensure that retention and archival concerns are considered</li> <li>• Decision of committee is that a memo will be drawn up summarising what the issues are and making recommendations. This will be discussed at the next records committee meeting and a decision made. Main decision seems to be whether to treat this record as an training record/pre-employment test or as a health record</li> </ul> </li> </ol>
	<ol style="list-style-type: none"> <li>2. Minutes of Last Meeting <ul style="list-style-type: none"> <li>• The minutes from the June 26, 2000 meeting were adopted.</li> </ul> </li> </ol>
	<ol style="list-style-type: none"> <li>3. Report From the Records Committee to Council <ul style="list-style-type: none"> <li>• Not discussed; to be discussed next meeting</li> </ul> </li> </ol>
	<ol style="list-style-type: none"> <li>4. E-mail Procedures <ul style="list-style-type: none"> <li>• T. Nesmith – Make mention of City Archives at bottom of paragraph 3, point 2 on Electronic Mail.</li> <li>• D. Papst – Need to capitalise the word "The" when referencing Provincial Acts such as The Freedom Of Information And Protection of Privacy Act in point 2.</li> <li>• D. Papst – 3a) – change "for business purposes" to "for City of Winnipeg business purposes".</li> <li>• D. Papst – 3b) – change "with the idea" to "with the understanding"</li> <li>• D. Papst – remove word global in second last paragraph of point 3.</li> <li>• D. Papst – change "discoverable in litigation" to "subject to disclosure" in first</li> </ul> </li> </ol>

	<p>paragraph of point 4.1</p> <ul style="list-style-type: none"><li>• D. Papst – “message” to “messages” in 2<sup>nd</sup> sentence of first paragraph of point 4.2</li><li>• Document will have a cover letter added and then will be submitted to the CAO on behalf of the Records Committee, with the recommendation that it be adopted as a City wide administrative directive.</li></ul>
<p><b>NEXT MEETING</b> :</p>	<p><b>No. 23</b> <b>Date:</b> TBA <b>Time:</b> 9:00 a.m. <b>Place:</b> North Committee Room, 2nd floor, Council Building, 510 Main Street</p>

