



# **RECORDS COMMITTEE MEETING #54**

**Tuesday, May 17, 2011**

## **DISPOSITION OF ITEMS**

**IN ATTENDANCE:**

Jody Baltessen, Chairperson  
Marc Lemoine, Deputy City Clerk  
Harold Dick, Solicitor  
Elizabeth Blight, Citizen Member  
Jody Gillis, Citizen Member

**ABSENT:**

Richard Kachur, City Clerk  
Donna Woytowich, Auditor (Designate)  
Elaine Waterman, Finance (Designate)

**PREPARED BY:**

Jody Baltessen

## RECORDS COMMITTEE MEETING - DISPOSITION OF ITEMS

Item No.	Subject / File	Disposition	Appropriate Action Required By
1.	Working Meeting,	<p>A report on the history of the City of Winnipeg Records Committee was circulated to members at the March 15<sup>th</sup> meeting of the committee. The report summarized the role of the City of Winnipeg Records Committee since it was established in 1975 and posed the following questions:</p> <ol style="list-style-type: none"> <li>1. Is the composition of the Records Committee appropriate going forward?</li> <li>2. What role will the Records Committee play going forward?</li> <li>3. What are the major challenges to recordkeeping going forward? Electronic records? Infrastructure/facilities?</li> </ol> <p>A summary of the discussion is attached.</p>	Summarize discussion, schedule preliminary discussions with Corporate IT and Audit.
	Adjournment	Meeting adjourned at 1:15. Next meeting at call of the Chairperson.	J. Baltessen